Enterprise Content Management (ECM)

Store
- Check-in / Check-out
- Search
- Version Control
- Encryption
- SAN
- NAS
- Paper
- RAID
- Cloud

Capture
- Content
- Technologies
- Classify
- Paper Documents
- Paper Forms
- Electronic Documents
- Electronic Forms
- Email
- IM
- Text
- Rich Media
- Fax
- OCR
- HCR
- ICR
- OMR
- IDR/ADR
- Scanning
- Imaging
- Web Services
- Indexing
- Input Designs
- Categorization
- Data Entry:
  - Simple
  - Complex
  - Rules-Based

Manage

Routing / Delivery
- Transformation
- Distribution
- Customization
- XML
- PDF
- Compression
- Print
- Email
- Web
- Social Networks
- Intranet
- Fax
- Mobile Services

Preserve
- Short / Long Term Archive
- Certified / Non-Certified Destruction

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